



Morphett Vale Primary School

Lawrence Street, Morphett Vale SA 5162

Phone: 8186 5064

Morphett Vale Primary School ICT Acceptable Use Agreement F-6 (2025)

Computer Network and Internet Use

Dear Parent/Carer,

The measures to ensure the cyber safety of Morphett Vale Primary School (MVPS) students are based on our core values of **Respectful, Resilient, Empathetic and Resourceful**. To support safe ICT use that enhances student learning, we ask you to read this document and sign the attached form.

Child Protection Education and Cyber Safety Practices

Staff at MVPS teach students about the safe and responsible use of ICT through regular discussions and the **Keeping Safe: Child Protection Curriculum**. This ensures students understand cyber awareness and safety, with regular reinforcement throughout the year. We encourage parents/carers to recognise their role in supporting their child's safe ICT use both at home and school.

The **ICT Acceptable Use Agreement** outlines students' responsibilities and the consequences for breaches. It also reflects the school's expectations regarding safe ICT use. Students are supervised while using ICT, and internet access is filtered through the Department for Education's monitoring software to block inappropriate content.

Monitoring and Intervention

The Department for Education's monitoring system identifies inappropriate website access on school premises. This allows the school to intervene promptly and notify parents/carers if necessary. However, internet use outside of school or on personal devices cannot be monitored by the school. Any **suspected e-crime** will be reported to **South Australian Police (SAPOL)**, and personal devices used inappropriately (e.g., capturing a crime) will be confiscated and handed over to the authorities.

Parents/carers are expected to read and sign the ICT Use Agreement Form, as students will not be allowed access to the school's ICT facilities until both the student and parent sign the form. Families may be held liable for damage caused to school devices beyond reasonable wear and tear.

Important Terms

- **Cyber Safety:** Safe use of the internet and ICT devices, including mobile phones.
 - **Cyberbullying:** Using electronic technologies to harm or harass others.
 - **ICT Equipment/Devices:** Includes computers, storage devices, cameras, mobile phones, gaming consoles, and other digital technologies.
 - **Inappropriate Material:** Content involving violence, cruelty, or explicit acts unsuitable for a school environment.
 - **E-crime:** When electronic devices are used to commit an offence or act as storage for illegal material.
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Teacher Responsibilities

1. **Reinforce ICT guidelines** at the start of each school year and revisit them regularly.
 2. **Implement the Child Protection Curriculum** with a focus on cyber safety.
 3. **Supervise students' ICT use** to embed safe practices across the curriculum.
 4. **Address any misuse** by informing leadership and contacting parents/carers promptly.
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Student Responsibilities for ICT and Internet Use

Students are expected to care for ICT resources and follow responsible use strategies:

1. **Follow the ICT Acceptable Use Agreement** and use devices only for learning.
2. **Avoid creating, sharing, or publishing offensive, abusive, or discriminatory content.**
3. **Ask for guidance** from a teacher if unsure about content or printing tasks.
4. **Hand in mobile phones and smartwatches** to their teacher between 8:45 am and 3:10 pm.
5. **Respect the school's right to collect and inspect devices** if necessary.
6. **Use school devices responsibly**, understanding that families are accountable for damages beyond normal wear and tear.

Respect and Relationships with ICT Use

7. **Comply with teacher instructions** to shut down or store devices when asked.
8. **Use ICT tools only for positive purposes** and avoid tampering with equipment or settings.

9. **Respect others' work and privacy** by not interfering with their accounts or emails.
10. **Log in and out correctly** and keep passwords private.
11. **Avoid eating or drinking** near devices and use time effectively for learning.
12. **Report inappropriate content immediately** by:
 - Not showing it to others
 - Turning off the screen
 - Speaking with a teacher.

Use of Personal Devices and Online Safety

13. **Bring personal devices to school only with written permission** from both home and the school.
14. **Follow cyber safety strategies** for all devices used on school grounds.
15. **Only download files** (text, images, videos, etc.) for learning purposes with teacher permission.
16. **Seek permission before sharing personal information online**, including:
 - Full name
 - Address
 - Email address
 - Phone number
 - Photos of oneself or others.

17. **Look after school equipment** by:
 - Avoiding intentional disruption of ICT systems
 - Not attempting to hack or access restricted areas
 - Reporting any damage to staff promptly.

Consequences for Breaches of Cyber Safety

18. If students do not follow the ICT guidelines, parents will be informed, and there may be consequences, including restricted access to ICT facilities.
19. **Approved apps** include:
 - Microsoft 365 Suite

- Minecraft Education (not Java or Bedrock versions).
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ICT Acceptable Use Agreement Form

Student's Name: _____

Room: _____

I have read, understand, and agree to follow the **Morphett Vale Primary School ICT Acceptable Use Agreement**. I understand that a breach of the agreement may result in loss of privileges and/or disciplinary action determined by the school leadership.

Student's Signature: _____

Date: _____

Parents/Carers' Responsibilities

- **Discuss responsible ICT use** with your child and reinforce safe online behaviour.
- **Support the school's ICT program** by encouraging your child to follow cyber safety strategies.
- **Contact the Principal or relevant staff** with any questions regarding this agreement.

I have read the ICT guidelines and discussed them with my child. I understand that access to school ICT resources may be denied if the agreement is not followed.

Parent/Carer's Name: _____

Signature: _____ **Date:** _____

Please **return this form** to your child's classroom teacher and keep a copy for your own reference. If any information or rules change, we will notify parents/carers in writing.

More Information on Internet Safety

- **Kids Helpline:** www.kidshelpline.com.au
 - **eSafety Commissioner:** www.esafety.gov.au/parents
 - **Bullying No Way:** www.bullyingnoway.gov.au
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Policy Review

This policy will be reviewed on **31st December 2025**.

Contact Information

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This agreement aims to ensure safe and productive use of ICT facilities at Morphett Vale Primary School.